5621 8226 Office clerk (m/f/d) financial accounting 2023 March:  
Your new job with us:  
Our customer is looking for long-term reinforcement and would like to win you over as a permanent employee (m/f/d) for his accounting team. You will be permanently employed directly by our customer (NO temporary work). You can expect an above-tariff salary with attractive benefits!  
  
Are you an office clerk (m/f/d) with extensive professional experience in financial accounting?  
Then send us your documents! Let's see together whether the workplace meets your expectations and get to know our customers in an interview.  
  
We are happy to answer any questions you may have in advance.  
(If you are applying by email, please include ID #10980 in the subject line.)  
Please send us your documents via WhatsApp to +4915119479733 or by email to:  
bewerbung.regensburg@zeitconcept.de  
Don't have your CV to hand? Then send us your contact details - we will get back to you as soon as possible.  
  
Your tasks in your new job at zeitconcept:  
  
• Checking of incoming invoices from Germany and abroad  
• Post data maintenance as well as accounts payable and accounts receivable invoices  
• Invoicing and posting of outgoing invoices  
• Processing of the dunning process  
• Asset accounting support  
• Participation in preparing the monthly, quarterly and annual financial statements  
  
profile  
  
• Completed training as an office clerk (m/f/d) or tax clerk (m/f/d)  
• At least 3 years of professional experience in accounting  
• Confident handling of MS Office programs and an ERP system  
• organized way of working  
  
compensation  
You can expect the attractive salary conditions of our customer - you will be employed directly by our customer.  
  
The job offer does not quite meet your expectations?  
Then send us your documents anyway - we will be happy to take care of suitable offers for you.  
We look forward to you starting your new job with us soon!  
  
Contact:  
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+49941 63097-17  
  
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bewerbung.regensburg@zeitconcept.de  
  
Application via WhatsApp to +4915119479733 or via online form:  
https://zeitconcept.hr4you.org/applicationForm.php?sid=30046 office clerk None 2023-03-07 16:02:05.562000